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## **Full Height Installation Guide**

### **Step 1 MEASURING UP**

Measure and mark off vertical lines on the walls where there are partitions and pilasters to be fixed in place. Mark on the walls the positions to fix the 3 brackets. Draw lines on the floor where are walls are to be positioned, this is for the aluminium tracking.

### **Step 2 FITTING BRACKETS AND TRACKING FOR PARTITIONS**

Fix 3 channel brackets required for each partition on the vertical line drawn on the wall. We would recommend fixing the brackets so that 1 is central and spacing the other two evenly between the middle bracket and the top/bottom of your partition. When fixing the tracking down to the floor we would counter sink the holes for counter sunk screws so that the screw heads are not obstructing the partitions when you need to slide them along the tracking.

### **Step 3 FITTING PARTITIONS**

Slide the partition down the tracking and into the brackets you fixed onto the wall. Mark the partition through the hole in the bracket, pull the partition back and drill through with a 3mm and then 8.5mm drill bit. Slide the partition back in and fix with the nut and bolts provided in the bracket packs.

### **Step 4 FITTING PILASTERS + TOP/BOTTOM TRACKING**

For pilasters which are being attached to partitions hold them in position next to the partition with the correct bottom tracking just on loose. Mark out for the bracket holes and also where the bottom tracking needs to be fixed onto the floor. With the pilaster just held in position you will also need to mark where the top tracking needs to be fixed (note that the top tracking needs to be fixed into position in the longer lengths provided, so a few pilaster positions will need to be marked out before you will have a true line on which to fix). Mark the holes in the brackets as in step 3. Fix the bottom tracking as before and the top tracking when you have marked out for all of the pilasters. Mark the centre of where you want each bracket, drill straight through with a 3mm bit, on the exposed side of the pilaster you will need to countersink that hole sufficiently so that the depth of the narrow section of the T-nuts provided (T-nuts and bolts will be in a clear sealed bag) fit in comfortably. We suggest using a countersink bit when drilling the 10mm hole into the pilaster. The hole in the other side of the pilaster will need to accommodate the m6 bolts. After this fix through the tracking and into the pilasters and the bottom of the partitions from the inside of the cubicle. For this you will need to use the self-tapping screws provided,

with a 3mm drill bit drill slightly deeper than the length of the screw, otherwise the screw will spin.

#### Step 5 **FITTING THE DOOR, HINGES AND LOCK ASSEMBLY**

Rest the upright door on 2 x 15mm blocks. Engage the lock so that when it's fully extended it is trapped by the keep, then mark around the hinge plates. Remove the hinge plate from the hinge (pz2 grub screw at the bottom) and mark out properly for drilling. Both holes are for threaded bars and T-nuts. Once you have attached the plates to the pilaster the door should slide back onto them. If you need the door to stay open when not in use or for it to close itself then you will need to rotate the nylon spacers until you reach the required action (they are located between the hinge plate and bracket. They can only be adjusted whilst the hinge plate and bracket are unconnected).

Step 6 **FITTING THE FIXED PANELS** Rest some 5mm blocks on the top of the door, rest the panel on top of those and mark through the predrilled holes. There are some spacing shims to go between the panel and the pilaster which you are fixing to. Taking into account the thickness of the shims and countersunk screw holes in the panel, use a 3mm drill bit to drill slightly deeper than the length of the screw. You will need to use grease or something similar or the screw will likely get stuck or snap due to the nature of the material. The shims are to bring the panel out so it will be in line with the doors. If you do not use the shims then the screws will be too long.

